



- The application is for a new student registered in Lund
- The application is for the changing of a school for a student registered in Lund
- The application is for a newly arrived student
- The application is for a student from another municipality, but who will be registered in Lund municipality when school starts

rev. 200214

Personal and contact details

Student's name:	Student's personal identity number/date of birth:
Registered address at the time of application (street, postal code and city):	Municipality of residence at the time of application:
Current preschool/school:	Grade/year:
Future address in Lund municipality (street, postal code and city):	Preferred start date:
Email of the guardian:	Phone number of the guardian:
Email of the guardian:	Phone number of the guardian:

Preferred school

School:	Grade/year:
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Sibling priority

I invoke sibling priority (applies to F-3) Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, please write name & personal identity number of sibling
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Native language

Expression of interest for native language learning Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, please write the native language
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Language selection

Modern languages (only for grades 6–9) Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, please write the language
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For students who will be registered in Lund municipality at the start of school

I am enclosing a document proving a change of address in the Lund municipality (e.g. purchase contract, rental contract or document from the Swedish Tax Agency) Yes <input type="checkbox"/> No <input type="checkbox"/>

Signature

In the case of shared or joint custody, the signature of both guardians is required

Place and date	Place and date
Guardian	Guardian
Clarification of signature	Clarification of signature

The application should be sent to the school where you wish to have a placement. See contact details at the following address: www.lund.se/grundskolor.

To be filled in by the school**Decision on school placement/change of school**

Application for a change of school/admission of a student from another municipality Granted <input type="checkbox"/> Not granted <input type="checkbox"/>	Grounds for the decision and reference to the legal provision
Place and date	Signature of the principal

To be filled in only if the change of school is granted

School placement applies from:	Class:
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Appeal reference

This decision can be appealed to the Board of Appeal for Education by the student's guardians and by students over the age of 16. If you wish to appeal, you must do so in writing. **The letter must be sent or handed in to the school where the decision is taken.** The appeal is heard by the Board of Appeal for Education.

The appeal must be submitted to the school within three weeks of the date on which you received the decision.

In the letter, you must state the decision that is being appealed against, the change to the decision that you are requesting, your name, personal identity number, address, phone number and email address. More information is available on the website www.overklagandenamnden.se.

The decision-maker checks whether the letter of appeal has been received in time. If it has been received in time, it will then be forwarded to the Board of Appeal for Education.

Your personal information will be processed in accordance with the municipality's rules for personal data management. Read more at www.lund.se/gdpr.

Information

The municipality of residence is obliged to provide a placement for every child in compulsory school/compulsory school for pupils with learning disabilities, and parents have the right to choose a school for their child throughout the municipality, provided there is space. A student should first and foremost be offered a place at the school of their guardians' preference. The preference must not be to the detriment of another child's right to a placement at a school close to home, the so-called proximity principle. There may be several schools close to home, but the principle does not always mean that the child will be placed in the school closest to their home. When there are not enough placements for all applicants, it will be up to the municipality to decide which students are entitled to a placement at the school, in accordance with Chapter 10, Section 30 of the Education Act (for primary school), Chapter 9, Section 15 of the Education Act (for preschool class), Chapter 11, Section 29 of the Education Act (for compulsory school for pupils with learning disabilities) and the municipality's guidelines for school placement. The municipality may overrule the guardians' preference only if the preferred placement would entail significant organizational or financial difficulties for the municipality, or if it is deemed necessary for the safety and peaceful study of other students.

After-school center

Information about applying for an after-school center is available at lund.se. The application can be submitted through the e-service.

Right to school transport

The right to choose a school does not automatically imply a right to school transport.

According to the Education Act, students in preschool, compulsory school and compulsory school for pupils with learning disabilities have the right to municipally designated school transport to and from the school if deemed necessary due to the length of the route, traffic conditions, the student's disability or any other special circumstance. To be eligible for school transport, the distance between home and school must be at least 2 km for students in grades F-3, 3 km for students in grades 4-6 and 4 km for students in grades 7-9.

Students who live alternately, equally with both guardians, have the right to have their needs assessed from both addresses.

In the case of a choice of school other than the one where the municipality would have placed the student, or if the student attends another municipal school, the above right exists only if it does not cause organizational or financial difficulties for the municipality.