



## Terms of use – digital learning tools

The school provides you with learning tools such as books and digital tools during your studies. The learning tools are to be used to achieve the goals of the education.

Digital tool is an umbrella term for various commonly used technological tools. Digital tools range from web services and apps such as Unikum/Vklass, Google Workspace, to computers, tablets and their applications and other technical devices such as mobile phones, cameras and projectors.

When using the network and the Internet, you should consider the following:

You are responsible for how your personal account is used. Passwords and user information that have been assigned by the school must be treated as documents of value, and the information must be protected and never shared with others. If you suspect that any user information has been disclosed or fallen into the wrong hands, the school should be contacted and the information updated.

When using the digital device or when you are on the Internet/Intranet, sending e-mails or similar, you should always use your own name, use polite language, show consideration for other people and respect all forms of copyrights.

All use of digital devices and all systems to which you have access as a student are subject to Swedish law and the rules of order established by the school.

For example, it is not allowed to deliberately:

- Cause data breaches.
- Spread virus-infected files or malware.
- Spam – Sending emails or other messages to a large number of people.
- Play, copy or distribute material containing violence, terrorism, incitement to racial hatred, racism, pornography, and defamation.
- Use software or anything else that could damage the IT environment.
- Use software that requires a license unless the school has indicated that such a license is available.